

St Dominic Parish Council

Minutes of the Ordinary Meeting of St Dominic Parish Council held on Wednesday 29th October 2025 at St Dominick Parish Hall commencing at 7.00pm

Present: A Cox, Chair, G Brown, Vice Chair, D Potter, J Wenmoth, D Fry, G Wilkins, K Hughes, S Brady and D Hunn.

In Attendance: J Candy, Clerk, and 3 Members of the Public.

Item		Action by
1	Apologies and Introduction The Chair introduced Anne-Marie Clark, who was attending to shadow Jim Candy, whose employment will finish on 15 th December. C Cllr Long had sent apologies. Cllr Greene had submitted apologies, stating that she had intended attending the 5 th November meeting, but it had been rescheduled to allow the new Clerk to attend. She stated she was due to be excluded from her role as Parish Councillor due to non-attendance for a period of 6 months if she did not attend a meeting by 15 th November, so requested leave of absence due to family commitments. After debate, Cllr Wilkins Proposed granting leave of absence until 15 th December, Seconded Cllr Hughes, 6 In Favour, 3 Against	
2	Public Participation and Council Response A Resident spoke about the potential installation of Adult Exercise Equipment in Lovells. The report which they had sent the Clerk was displayed. After responding to questions from Cllrs, it was Proposed Cllr Cox, Seconded Cllr Brown , that Item 12.2 be brought forward for debate, All in Favour . Cllrs decided to investigate usage and costs from other Towns and Parishes that had installed similar equipment, noting that the Council can reclaim the VAT. The initiative should come from the public, so a survey would be useful. Cllrs Brown, Hughes, Fry, Brady and Cox offered to help form a working group.	Clerk Cllrs Brown, Hughes, Fry, Brady & Cox
3	Report from Cornwall Councillor C Cllr Long had submitted a written report by email.	
4	Declarations of Interest and Dispensations a) Interest in Agenda Items None b) Gifts to declare None c) Written Dispensations requested None	
5	Approval of Minutes Ordinary Parish Council Minutes of 1 st October were Proposed Cllr Brown Seconded Cllr Wenmoth, All in Favour ,	
6	Matters arising from Minutes a) None	

7	<p>Planning</p> <p>a) Planning Applications Considered 1) PA25/07847 Ashton Fields After debate, Cllr Hunn Proposed Objection, Seconded Cllr Wenmoth, on the grounds that a static caravan should not be sited on the site due to its impact on the landscape. All in Favour</p> <p>b) Planning Applications received after the publication of the agenda None</p> <p>c) Planning Decisions None</p> <p>d) Planning Correspondence None</p>	Clerk
8	<p>Footpaths</p> <p>a) Cllr Wilkins had been in contact with Cornwall Local Access team re collection of materials etc for the path by Dillets.</p> <p>b) Cllr Wilkins stated he will check if the the wires over the stiles at Corneal have been removed.</p>	Cllr Wilkins Cllr Wilkins
9	<p>Highway Matters</p> <p>a) The owners of Squirrel Cottage had reported that one of the bollards had been hit again, C Cllr Long will respond.</p> <p>b) Tipwell Lane should remain on the agenda</p> <p>c) Dog Fouling signs had been received</p> <p>d) The National Trust have concerns re Vogus Lane registration as a Restricted Bye Way</p> <p>e) The debris, including a large pile of refuse bags, had not been cleared from Baber Court. C Cllr Long be asked to chase.</p>	Clerk Clerk Cllr Cox Clerk C Cllr Long
10	<p>Safety Inspections</p> <p>a) Inspections from previous month. The checklists were noted. Safety Matting will be required for the Basket Swing, Cllr Hughes will recommend a supplier</p> <p>b) Cllrs Wenmoth and Brown volunteered to carry out inspections for December.</p> <p>c) Cllr Hunn will ask St Dominick FC to clear vegetation from benches by the hedge</p>	Cllr Hughes Cllr Wenmoth & Brown Cllr Hunn
11	<p>Play Equipment, Recreation Ground</p> <p>a) The bench slats replacement is ongoing.</p> <p>b) The Contractor should be asked to trim vegetation from the wall near the pavement adjoining Lovells.</p> <p>c) Cllr Hughes reported the net to prevent stray balls hitting the Shop etc was now in place</p>	Cllr Fry & Hughes Clerk
12	<p>Bus Shelter and other Assets</p> <p>a) Clerk had sent the letter of thanks to Tamar Natural Landscapes (formerly AONB)</p> <p>b) Cllr Fry will source signage for the Defib in the Ex GPO box</p>	Cllr Fry
13	<p>Reports</p> <p>a) Parish Hall Cllr Cox stated that Pasty & Pud event on 16th November raised £727</p> <p>b) Community Shop The 5 Year Anniversary celebration will take place on 28th October. The Fridges now all have external vents.</p> <p>c) Community Area Panel The A388 safety campaign is restarting.</p>	

14	<p>Correspondence</p> <p>a) The Clerk shared details of finances of Cotehele Gig Club, and usage by residents in the Parish. Cllr Potter Proposed, Seconded Cllr Hunn, that a grant of £400 is made towards the cost of new junior oars, All In Favour</p> <p>b) Cllr Brady Proposed, Seconded Cllr Wenmoth, that a grant of £1000 is made for maintenance of St Dominica Churchyard, All In Favour</p> <p>c) National Trust be asked to provide a timescale for refurbishment of empty dwellings in the Parish</p> <p>d) Tamar Natural Landscapes (formerly AONB) had offered to replace the Interpretation Sign at Halton Quay, Clerk to accept noting that the location on the existing sign is incorrect.</p>	Clerk Clerk Clerk Clerk
15	<p>Community Engagement</p> <p>a) Clerk was sending invites to representatives of groups to attend the Remembrance Service on Sunday 9th November.</p>	Clerk
	<p>Training</p> <p>a) The list of training opportunities for Cllrs had been circulated.</p>	
18	<p>HR</p> <p>a) The New Clerk had been appointed by the HR Committee. A start date of 1st November had been agreed, with a formal end to employment of present Clerk, Jim Candy, agreed as 15th December, although he stated he would support the new Clerk as long as was required.</p>	Cllrs Cox, Brown, Fry & Wilkins
19	<p>FINANCE</p> <p>a) The Asset Register had been finalised, new nets to be added.</p> <p>b) Payments for November</p> <p>Cllr Wenmoth Proposed, Seconded Cllr Fry, that the payments for October be made, and receipts noted, to include any late invoices All in Favour</p> <p>c) Bank Reconciliation and Cashflow</p> <p>Cllr Fry Proposed that these be noted as accurate, Seconded Cllr Brown, All in Favour</p> <p>d) The advice note re Election Expenses from Cornwall Council be recirculated.</p> <p>e) An informal Zoom Briefing will be arranged, open to all Cllrs, to discuss the precept, to help the Clerk, as RFO, to recommend a precept on 3rd December.</p> <p>f) New signatories to Unity Bank will be added when the new Clerk is in post</p>	Clerk Clerk Clerk Clerk Clerk
20	<p>Urgent items not on the Agenda</p> <p>None</p>	
21	<p>Items for next Agenda</p> <p>a) Speeding within the 20mph Zone.</p>	Clerk
22	<p>Details of next meeting</p> <p>The next Ordinary Parish Council Meeting will be on 3rd December at St Dominick Parish Hall at 7.00pm.</p>	

There being no further business the Chair closed the meeting at 20.59pm

Signed.....Chairman Dated.....

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