

Minutes of St Dominic Parish Council Meeting

Wednesday 3 December 2025 at 7.00pm at St Dominick Parish Hall

Present: A Cox (Chair), G Brown (Vice Chair), D Potter, J Wenmoth, G Wilkins, S Brady*, K Hughes, D Fry and D Hunn.

Also in attendance: Cornwall Cllr A Long, AM Clark (Parish Clerk), and 5 members of the public.

*Cllr Brady left the meeting at 8.10pm

Item	Action by
1 Apologies Cllr Greene submitted a written apology to the Chair for absence. Cllr Cox (Chair) read a letter from outgoing Clerk J Candy and thanked him for his service to the Parish Council. J Candy officially finishes on 15 December but has offered his ongoing support to the new Clerk.	
2 Public Participation and Council Response Proposed by Cllr Brady, seconded by Cllr Wenmoth with all in favour to bring forward Item 7 Planning a) 1) PA25/08263 The applicant outlined the need for the work and answered questions from the Councillors. The Parish Council thanked her for attending the meeting. After debate, it was proposed by Cllr Wilkins to <u>support</u> the planning application, seconded Cllr Brady with all in favour.	Clerk
3 Report from Cornwall Councillor Andrew Long C Cllr Long gave a detailed report and responded to items on the agenda.	
4 Declarations of Interest and Dispensations a) Interest in Agenda Items None b) Gifts to declare None c) Written Dispensations requested None	
5 Approval of Minutes It was proposed by Cllr Wenmoth, seconded Cllr Brown and agreed to approve the minutes of the ordinary meeting on 29 October 2025 as a true record of the meeting, with all in favour.	
6 Matters arising from Minutes Proposed by Cllr Brown, seconded Cllr Wilkins with all in favour to bring forward Item 17 e) Grant application from the Festivities Group for Christmas lights as Cllr Brady needed to leave the meeting early. After debate, it was proposed by Cllr Wilkins to fund the cost of the lights, not including the VAT element, for 1 year. A grant for £192.74 was proposed by Cllr Wilkins, seconded Cllr Hunn. 6 in favour, 2 against.	
7 Planning	

	<p>a) Planning Applications Considered</p> <p>1) PA25/08263 Hillbrow Cottage, Halton Quay: Replacement of derelict extension and new garage and porch - see Item 2.</p> <p>b) Planning Applications received after the publication of the agenda</p> <p>None</p> <p>c) Planning Decisions</p> <p>Noted</p> <p>d) Planning Correspondence</p> <p>None</p>	Clerk
8	<p>Footpaths</p> <p>Cllr Wilkins presented a footpath report.</p> <p>a) Cormac Insurance Policy: Parish Council is now covered for specified items of work. Doesn't cover use of power tools.</p> <p>b) Dilletts: materials have been delivered to Kelly Park by Cormac. Sub base needed. Approx cost £50 to be reimbursed to Cllr Wilkins. Proposed by Cllr Fry, seconded Cllr Wenmoth with all in favour. Date to be agree for working party to start the work. Cornwall Council will arrange CAT scan to locate underground electrical cable crossing the path. Help will be needed from a resident nearby to allow use of 240v supply for cement mixer.</p> <p>c) Cllr Wilkins has approached owners of the sites where finger posts are missing. Both happy for them to be erected.</p> <p>d) Cllr Wilkins confirmed that Katie Jose, Countryside Officer is in talks with landowner where the obstructed footpath is located (north of West Brendon).</p> <p>e) Bridge near Radland Mill needs footpath wiring replaced. Buying replacement wire at a cost of max £100 proposed by Cllr Hughes, seconded Cllr Wenmoth with all in favour.</p> <p>f) Fallen tree on footpath down to Radland Mill. Cllr Cox (Chair) to establish responsibility and report.</p>	Cllr Wilkins
9	<p>Highway Matters</p> <p>a) C Cllr Long has raised the matter of damage to Squirrel Cottage with Cormac and will update the Chair and Clerk with the response.</p> <p>b) Cllr Cox (Chair) has signage for distribution. Cllrs advised to collect them from him.</p> <p>c) C Cllr Long has asked Cormac for a report on the speeding test scheme and will update the Chair and Clerk once received.</p> <p>d) C Cllr Long has driven through Morden Mill but was unable to identify potholes. The Cllr is intending to recheck and will report back.</p> <p>e) C Cllr Long suggested putting a bid in for funds for further signs on Tipwell Lane. The Cllr will send a link to the Chair and Clerk.</p> <p>f) C Cllr Long has a meeting arranged with Cormac to include Vogus Lane. The Cllr will report back at the next meeting.</p>	C Cllr Long All Cllrs C Cllr Long C Cllr Long C Cllr Long C Cllr Long
10	<p>Safety Inspections</p> <p>a) Inspections from previous month. The check lists were noted. Safety matting required for the Basket Swing. This has been bought and is with Cllr Hughes awaiting installation.</p>	

	<p>Cllr Potter reported gate to Lovells not shutting. Cllr Hughes volunteered to mend.</p> <p>b) Cllrs Hunn and Wenmoth volunteered to carry out inspections for January. Cllrs Potter and Wilkins volunteered to carry out inspections for February.</p> <p>c) C Cllr Long reported that traps had been laid with signs that pellets have been eaten. Cllr Fry reported that rodents had been seen at other properties outside Baber Court. C Cllr Long advised that residents got in touch with pest control and took photos of any evidence. C Cllr Long will follow up the matter with Cornwall Housing and will also be following up on repairs that are needed to properties in Baber Court. C Cllr Long will also follow up on aid for residents with special needs.</p>	<p>Cllr Hughes</p> <p>Cllrs Hunn, Wenmoth, Potter, Wilkins</p> <p>C Cllr Long</p>
11	<p>Play Equipment, Recreation Ground</p> <p>a) Bench repairs – Cllr Hughes has this in hand. Waiting for a break in the weather.</p> <p>b) Outdoor gym. Resident to be contacted to move this matter forward.</p>	<p>Cllr Hughes</p> <p>Cllr Brown</p>
12	<p>Bus Shelter and other Assets</p> <p>a) Work to the allotments gate post is in hand.</p>	
13	<p>Reports</p> <p>a) Parish Hall Sound proofing work to commence in January.</p> <p>b) Community Shop Has been awarded a grant to make improvements to security.</p> <p>c) Community Area Panel No update.</p>	
14	<p>Correspondence</p> <p>a) Letter of complaint from Adrian Coombe, Dupath Farm. Cllr Wenmoth has been approached by him for a response. Clerk to investigate.</p>	<p>Clerk</p>
15	<p>Community Engagement</p> <p>a) A debate about advertising in the Newsletter took place. It was agreed that it should be kept to local advertisers.</p> <p>Proposed by Cllr Hunn, seconded Cllr Wenmoth with all in favour.</p>	
16	<p>Training Training noted. New Clerk to identify training required for her new role.</p>	<p>Clerk</p>
17	<p>Finance</p> <p>a) Payments for November Payments agreed proposed by Cllr Wilkins, seconded Cllr Potter that the payments for November be made with all in favour.</p> <p>b) Bank reconciliation and cashflow Cllr Brown proposed that these are noted as accurate, seconded Cllr Fry with all in favour.</p> <p>c) The matter in appointing new signatories to Unity bank is in hand.</p> <p>d) Cllr Cox (Chair) presented the figures for the Precept for 2026/27. Following a debate, it was agreed on a precept figure of £27,250.00. This figure will be submitted to Cornwall Council.</p> <p>Proposed by Cllr Fry, seconded Cllr Potter with all in favour.</p> <p>e) This matter was discussed earlier in the meeting (matters arising from minutes).</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>f) As there is no meeting in January, payments for December will be made in January with agreement by email after the payment schedule has been shared. Proposed by Cllr Wilkins, seconded Cllr Potter with all in favour.</p>	
18	Urgent items not on the agenda None	
19	Items for next agenda Identify a building where C Cllr Long can hold his surgery in the village.	
20	Details of next meeting The next Ordinary Parish Council Meeting will be held at St Dominic Parish Hall on Wednesday 4 February at 7.00pm.	

There being no further business the Chair closed the meeting at 20.59pm

Signed.....Chairman Dated.....

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