

Minutes of St Dominic Parish Council Meeting

Wednesday 4 March 2026 at 7.00pm at St Dominick Parish Hall

Present: A Cox (Chair), D Potter, J Wenmoth, G Wilkins, S Brady, K Hughes, D Fry, D Hunn, S Clewes.

Also in attendance: Cornwall Cllr A Long, George Holmes (National Trust), AM Clark (Parish Clerk), and 3 members of the public.

Item		Action by
1	Apologies Cllr Brown submitted a written apology for absence to the Chair.	
2	Co-option and vacancies Council has resolved to appoint Simon Clewes as Councillor.	
3	Public Participation and Council's Response a) George Holmes, Lead Ranger, National Trust gave an informative update on the Trust's work. Cotehele now falls under the Tamar Valley Property Group which also includes Antony and Buckland Abbey. The Members thanked George for attending.	
4	Report from Cornwall Councillor Andrew Long C Cllr Long gave a detailed report and responded to items on the agenda.	
5	Declarations of Interest a) Interest in Agenda Items None b) Gifts to declare None c) Written Dispensations requested None	
6	Approval of Minutes It was proposed by Cllr Wilkins, seconded by Cllr Fry and agreed to approve the minutes of the ordinary meeting on 4 February 2026 as a true record of the meeting, with all in favour.	
7	Matters arising from Minutes Thanks to Cllr Hughes for his work easing the door on the GPO Box.	
8	Planning a) Planning Applications Considered None b) Planning Applications received after the publication of the agenda None c) Planning Decisions None d) Planning Correspondence None	

9	<p>Footpaths Cllr Wilkins presented a footpath report.</p> <ol style="list-style-type: none"> a) Dilletts path: Cornwall Council will be undertaking the work due to the buried electricity cables. Question over current line of the path. Countryside Team to investigate. b) Slippery footbridges: grip strips have been installed at Radland Mill footbridges. Question over responsibility for maintenance of footbridges. c) Cllr Wilkins to install a footpath sign for the path from Coombe Park towards West Brendon before next meeting. d) National Trust to attend to missing signage on the Heritage Trail. e) Countryside Team has been asked to investigate definitive map error at Radland Mill. f) Vogus Lane has now been added to the definitive map as a restricted byway. g) Update has been requested from the Countryside Team on fencing obstruction on path NW of Brendon. 	Cllr Wilkins
10	<p>Highway Matters</p> <ol style="list-style-type: none"> a) Site of salt bin at Halton Quay still needs to be established. Cllr Cox has it in hand. b) Cllr Cox has put in a request for funding for speed signage at Tipwell Lane. c) Bollard at Squirrel Cottage in hand but progressing slowly. To be kept on the agenda. 	Cllr Cox Cllr Cox
11	<p>Safety Inspections</p> <ol style="list-style-type: none"> a) Inspections from last month took place and the check lists were noted with the following comments: <ul style="list-style-type: none"> • Bearing under carousel needs greasing. Cllr Hughes volunteered to inspect. • Assault course: one of the uprights is half rotted. Quote to be obtained from Tamar Trades for a replacement. • Seat timbers: one of the uprights rotted. Cllr Hughes has already volunteered to replace once the weather improves. • Gate to Lovells may need replacing. Further investigation needed. b) Cllrs Cox and Fry volunteered to carry out inspections for April, joined by Cllr Clewes. c) Cllr Fry reported that a resident is needed to collate information from Barber Court but this hasn't yet been organised by the residents. Cllr Fry to follow up. d) Cllr Hughes to install the safety matting for the basket swing imminently. 	Cllr Hughes Clerk Cllr Hughes Cllrs Cox, Fry, Clewes Cllr Fry Cllr Hughes
12	<p>Play Equipment and Recreation Ground</p> <ol style="list-style-type: none"> a) Positive response on social media for the outdoor gym equipment. A discussion was had about moving this forward. Clerk to contact Councillors who agreed to form a working group, to progress the matter. b) Hedge maintenance on public footpath by Lovells to be monitored. 	Clerk
13	<p>Bus Shelter and other Assets</p> <ol style="list-style-type: none"> a) Shelves to be installed in the bus shelter for the book exchange. 	Cllr Fry
14	<p>Reports</p>	

	<p>a) Parish Hall Several fundraising activities scheduled. New guttering going up and new planting outside the hall.</p> <p>b) Community Shop Recruiting for a new board member.</p> <p>c) Community Area Panel No update.</p>	
15	<p>Correspondence</p> <p>a) Council considered the Local Maintenance Partnership invitation and it was agreed to politely decline. Proposed by Cllr Wilkins, seconded Cllr Brady with all in favour.</p> <p>b) Clerk reported on response from National Trust on empty properties. Cllr Hunn to provide Clerk with details of empty properties that are causing most concern. Clerk will feedback to National Trust for further clarification.</p> <p>c) Clerk gave an update on the bench at Halton Quay. Awaiting progress report from Cornwall Council.</p> <p>d) Cllr Cox reported on Ukrainian flag being successfully raised and flown at the Community Shop.</p>	<p>Clerk</p> <p>Cllr Hunn, Clerk</p> <p>Clerk</p>
16	<p>Community Engagement</p> <p>a) C Cllr Long has been given the contact details for the Chapel where he can hold a surgery.</p> <p>b) Saltash Red Bus trail has had positive feedback and has been successful.</p> <p>c) IT support for older adults to be carried over to next meeting for Cllr Brown to update.</p>	Cllr Brown
16	<p>Training</p> <p>Training noted. Clerk to identify a Code of Conduct course for Cllr Clewes.</p>	Clerk
17	<p>Finance</p> <p>a) Payments for March agreed proposed by Cllr Fry, seconded Cllr Hunn with all in favour.</p> <p>b) Bank reconciliation and cashflow Cllr Potter proposed that these are noted as accurate, seconded Cllr Brady with all in favour. Cllr Wilkins queried whether a bank reconciliation is still required. The Clerk will check whether there is an audit requirement to produce one.</p>	<p>Clerk</p> <p>Clerk</p>
18	<p>Urgent items not on the agenda</p> <p>None</p>	
19	<p>Items for next agenda</p> <p>None</p>	
20	<p>Details of next meeting</p> <p>The next Ordinary Parish Council Meeting will be held at St Dominick Parish Hall on Wednesday 1 April at 7.00pm.</p>	

There being no further business the Chair closed the meeting at 20.37pm

Signed.....Chairman Dated.....

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