

Minutes of St Dominic Parish Council Meeting

Wednesday 1 April 2026 at 7.00pm at St Dominick Parish Hall

Present: A Cox (Chair), G Brown, D Potter, J Wenmoth, G Wilkins, S Brady, K Hughes, D Fry, S Clewes.

Also in attendance: Cornwall Cllr A Long, AM Clark (Parish Clerk), and 4 members of the public.

Item		Action by
1	Apologies Cllr Hunn submitted a written apology for absence to the Clerk.	
2	Public Participation and Council's Response A discussion took place with Mr and Mrs Hicks regarding their planning application (PA26/01252).	
3	Report from Cornwall Councillor Andrew Long C Cllr Long gave a detailed report and responded to items on the agenda.	
4	Declarations of Interest <ul style="list-style-type: none">a) Interest in Agenda Items Cllr Wenmoth declared interest in Item 7a).b) Gifts to declare None.c) Written Dispensations requested None.	
5	Approval of Minutes <ul style="list-style-type: none">a) It was proposed by Cllr Fry, seconded by Cllr Brady and agreed to approve the minutes of the Extraordinary Parish Council Meeting on 4 March 2026 as a true record of the meeting, with all in favour.b) It was proposed by Cllr Brady, seconded by Cllr Wenmoth and agreed to approve the minutes of the Ordinary Parish Council Meeting on 4 March 2026 as a true record of the meeting, with all in favour.	
6	Matters arising from Minutes Cllr Potter raised a matter under Highways regarding the unsuitability of large lorries using the lane from the Who'd to Cotehele. The Clerk will raise the issue of appropriate signage with Highways.	Clerk
7	Planning <ul style="list-style-type: none">a) Planning Applications Considered Planning application PA26/01252 was considered. It was proposed by Cllr Potter, seconded by Cllr Brown, with all in favour. Cllr Wenmoth declared an interest.b) Planning Applications received after the publication of the agenda None.c) Planning Decisions None.d) Planning Correspondence None.	

8	<p>Footpaths</p> <ul style="list-style-type: none"> a) No update on Dilletts. Leave on agenda. b) Radland Mill footbridges. The Parish Council is not responsible for the upper footpath as it is a public footpath. Lower footpath is still in question. c) Coombe Park to West Brendon signage is still pending. d) Two of the three signs on the Heritage Trial have been installed. e) Cllr Wilkins to follow up on Radland Mill definitive map issue. f) Cllr Wilkins to follow up on fencing obstruction on path NW of Brendon. 	Cllr Wilkins
9	<p>Highway Matters</p> <ul style="list-style-type: none"> a) No update on salt bin at Halton Quay. Ongoing. b) C Cllr Long reported that signage for Tipwell Lane as not been approved. c) Bollard at Squirrel Cottage appears to be working although a heavier duty bollard would be more appropriate. Clerk to follow up with C Cllr Long. d) All dog poo dispensers have been done. 	Cllr Cox Clerk
10	<p>Safety Inspections</p> <ul style="list-style-type: none"> a) Inspections from last month took place and the check lists were noted. Cllr Brady volunteered to do the first cut of the brambles obstructing the footpath outside Lovells when needed. b) Cllrs Brown and Wenmoth volunteered to carry out inspections for May. c) Cllr Fry reported that the rat issue has been resolved but rubbish still being left uncontained. Repairs to housing needs to be addressed. Cllr Fry to send photos to Clerk to forward on to Cornwall Housing. 	Cllr Brady Cllrs Brown, Wenmoth Cllr Fry, Clerk
11	<p>Play Equipment and Recreation Ground</p> <ul style="list-style-type: none"> a) Cllr Hughes reported that work on the carousel has been completed. b) Rotten timbers have been replaced by Cllr Hughes with assistance from Cllr Cox. c) Safety matting has been installed by Cllr Hughes. d) Cllrs Fry and Cox will investigate and report on any work needed to the assault course as part of the safety inspection. e) It was agreed that a gym equipment working party should be formed. Cllr Hughes volunteered to chair, with Cllrs Fry, Brady, Brown and Clewes as members. The working party will meet on Tuesday 7 April and report back to the Council. f) Agreed in 10 a) Cllr Brady to carry out first hedge cut. g) It was noted that the RoSPA inspection would be taking place. Ahead of the inspection it was agreed for Cllr Hughes to purchase items to fix the gate. Proposed by Cllr Fry, seconded by Cllr Brady with all in favour. 	Cllrs Fry, Cox Cllrs Hughes, Fry, Brady, Brown, Clewes Cllr Hughes
12	<p>Bus Shelter and other Assets</p> <ul style="list-style-type: none"> a) Shelves ready to be installed in the bus shelter. b) 'Chatty bench' - Clerk to investigate cost of a sign for the bench outside the shop. 	Cllr Fry Clerk
13	<p>Reports</p> <ul style="list-style-type: none"> a) Parish Hall No update. b) Community Shop No update. c) Community Area Panel 	

	No update.	
14	Correspondence a) NT has been sent details of empty properties. Awaiting reply. b) Proof copy of Halton Quay signage will be sent to Councillors once received. c) No update on bench at Halton Quay.	Clerk
15	Community Engagement a) Saltash Red Bus now a routine service. b) Cllr Brown to put details of a support scheme for IT in the parish newsletter.	Cllr Brown
16	Website Clerk to tidy up Councillors page to include name and a photo (optional)	Clerk
17	Training a) Cllr Clewes has been sent details of Code of Conduct training. b) Nothing to report.	
18	Finance a) It was noted that, for audit purposes, a separate bank reconciliation spreadsheet is required. b) Payments for March were agreed. Proposed by Cllr Fry, seconded by Cllr Brady with all in favour. The cashflow and bank reconciliation were noted as accurate. Proposed by Cllr Wilkins, seconded by Cllr Brady with all in favour. Cllr Wilkins requested an update from the Clerk on the VAT claim. The Clerk confirmed that a claim for 2023–2024 has been submitted and that a claim for 2024–2025 is in progress. A discussion took place regarding accountancy software packages. The Clerk will investigate options and report back to the Council and Cllr Wilkins to report back on cost of Xero.	Clerk Clerk Clerk, Cllr Wilkins
19	Urgent items not on the agenda The Council considered Cornwall Council’s proposed use of glyphosate. It was resolved that the parish will opt out of the use of weedkiller. Proposed by Cllr Clewes, seconded by Cllr Potter, with all in favour.	
20	Items for next agenda a) Basketball facility at Lovells Park.	
21	Details of next meeting The next Ordinary Parish Council Meeting will be held at St Dominick Parish Hall on Wednesday 6 May. This will be preceded by the Annual Meeting of the Parish Council at 6.50pm.	

There being no further business the Chair closed the meeting at 21.00

Signed.....Chairman Dated.....