

Minutes of St Dominic Parish Council Meeting

Wednesday 3 June 2026 at 7.00pm at St Dominick Parish Hall

Present: A Cox (Chair), G Brown, D Potter, J Wenmoth, G Wilkins, S Brady, S Clewes.

Also in attendance: AM Clark (Parish Clerk) and 2 members of the public.

Item		Action by
1	Apologies Cllrs Hughes and Fry submitted written apologies for absence to the Clerk.	
2	Public Participation and Council's Response	
3	Report from Cornwall Councillor Andrew Long C Cllr A Long was not in attendance and no report had been received.	
4	Declarations of Interest a) Interest in Agenda Items None. b) Gifts to declare None. c) Written Dispensations requested None.	
5	Approval of Minutes a) It was proposed by Cllr Wilkins, seconded by Cllr Potter and resolved to approve the minutes of the Annual Meeting of the Parish Council held on 6 May 2026 as a true and accurate record of the meeting, with all in favour. b) It was proposed by Cllr Brown, seconded by Cllr Wenmoth and resolved to approve the minutes of the Ordinary Parish Council Meeting held on 6 May 2026 as a true and accurate record of the meeting, subject to the amendment requested by Cllr Wilkins.	
6	Matters arising from Minutes Item 14(e): Cllr Wilkins raised a concern regarding an assumption made about South West Water and requested that the matter be recorded.	
7	Planning a) Planning Applications Considered None. b) Planning Applications received after the publication of the agenda None. c) Planning Decisions None. d) Planning Correspondence None.	
8	Neighbourhood Priority Statement The Council considered whether to pursue the preparation of a Neighbourhood Priority Statement. It was agreed that the Clerk would contact neighbouring parish councils to ascertain their intentions regarding Neighbourhood Priority Statements and report back to a future meeting of the Council.	Clerk

9	Footpaths a) Cllr Wilkins requested that the Clerk write to the relevant officer regarding Dilletts Footpath. It was agreed that the Clerk would do so. b) Cllr Wilkins expressed the view that the Parish Council may be responsible for the lower bridge at Radland Mill. It was agreed that the bridge would be inspected. c) Cllr Wilkins reported that an application had been submitted to have the path at Radland Mill recorded in the correct location on the Definitive Map and that enquiries had been made regarding ownership. It was agreed that this item be removed from future agendas. d) Cllr Wilkins requested that the Clerk write to the relevant officer regarding the path NW of Brendon fencing obstruction. It was agreed that the Clerk would do so.	Clerk Clerk
10	Highway Matters a) No update on salt bin at Halton Quay. b) No update on bollard at Squirrel Cottage. c) Signage for large lorries using the lane from the Who'd to Cotehele still in progress.	Cllr Cox Clerk Clerk
11	Safety Inspections a) The safety inspections undertaken during the previous month were noted, together with the completed inspection checklists. It was noted that the willow presented a potential safety hazard due to branches having been snapped off. Cllr Clewes agreed to square off the willow as appropriate. The bin adjacent to the school at Lovells was reported to be full. It was agreed that enquiries be made by the Clerk as to whether arrangements could be put in place for the bin to be emptied as required. The Council considered the ROSPA report and its recommendations. It was proposed by Cllr Brady, seconded by Cllr Hunn with all in favour that up to £2,500 be spent from the allocated Playground Equipment Maintenance budget for repairs to the playground equipment. b) Cllrs Brady and Wenmoth volunteered to carry out inspections for July. c) No update on Baber Court.	Cllr Clewes Clerk Cllr Fry
12	Play Equipment and Recreation Ground a) The Council received an update from the Gym Equipment Committee regarding the proposed siting of the equipment and potential funding opportunities. Following discussion, it was proposed by Cllr Brady, seconded by Cllr Hunn and resolved, with one abstention, that advice be sought from Sue Morrish as to whether there is sufficient supporting evidence to enable a funding application to be submitted. b) No update on basketball facility at Lovells. c) Cllr Clewes to investigate the cost of installing a toilet at Lovells and report back to the Council.	Gym Equipment committee Clerk Cllr Clewes
13	Bus Shelter and other Assets a) Cllr Fry to report on progress with Book Exchange in Bus Shelter at the next Parish Council meeting. b) Cllr Wilkins proposed, Cllr Brady seconded with all in favour for the Clerk to order a Chatty Bench sign from Jagsigns.	Cllr Fry Clerk

14	Reports a) Parish Hall No update. b) Community Shop Fridge broke down in the hot weather causing damage to stock. c) Community Area Panel No update.	
15	Correspondence a) No update on empty National Trust properties. b) No update on bench at Halton Quay.	Clerk Cllr Clewes
16	Community Engagement a) Information on the IT support scheme for older adults will be regularly included in the Parish Newsletter. Item to be removed from agenda.	
17	Training a) Clerk to send Cllr Brady details of training for Planning. b) No further training requirements. c) It was proposed by Cllr Wilkins, seconded by Cllr Brady, with all in favour for the Clerk to attend the CALC 'Clerking Essentials' training.	Clerk
18	Finance a) Payments for May were agreed. Proposed by Cllr Brady, seconded by Cllr Wenmoth, with all in favour. b) The cashflow and bank reconciliation were noted as accurate. Proposed by Cllr Wilkins, seconded by Cllr Hunn, with all in favour. c) The Clerk has completed an application to open a 32-day saver bank account. d) Reclaim from HMRC is in progress.	Clerk Clerk
19	Urgent items not on the agenda a) Members confirmed that they had no interests to declare in relation to the appointment of the external auditor, BDO UK. b) It was proposed by Cllr Wilkins, seconded by Cllr Brady, with all in favour that the Asset Register be approved as correct. c) The Council discussed the provision of a new projector and agreed that Cllr Cox to speak to the Hall Committee regarding the purchase of a replacement projector.	Cllr Cox
20	Items for next agenda None.	
21	Details of next meetings An Extraordinary Parish Council Meeting will be held on Wednesday 17 June at 6.30pm. The St Dominic Annual Meeting will be held on Wednesday 17 June at 7pm. The next Ordinary Parish Council Meeting will be held on Wednesday 15 July at 7pm. All meetings will take place at St Dominic Parish Hall.	

There being no further business the Chair closed the meeting at 20.34pm

Signed.....Chairman Dated.....